

HOWELL TOWNSHIP POLICE ATHLETIC LEAGUE

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IMPORTANT NOTICE **HOWELL POLICE ATHLETIC LEAGUE SUMMER CAMP PROGRAM: 2020**

June 15, 2020

Governor Phil Murphy officially announced that all New Jersey Youth Summer Camps are permitted to open effective July 6, 2020. The PAL is excited to offer a new summer camp opportunity available to you and your family.

As New Jersey camps open, they are taking on a tremendous responsibility for ensuring the well-being of children in an environment in which the risks are significantly higher and more complex than they were only a few short months ago.

The State of New Jersey, through the Department of Children and Families, has mandated a number of guidelines and requirements to support the camp locations and attending families.

Please review all of the following COVID-19 Health and Safety Requirements. Until further notice:

1. All camp locations must screen staff and children for fever and other COVID-19 symptoms prior to entry to the program facility each day. Children and staff with a fever in excess of 100.4 degrees Fahrenheit, or exhibiting other symptoms of COVID-19, will not be allowed to enter the facility. Additionally, any person who has been exposed to persons known to have COVID-19 during the preceding 14 days will not be allowed to enter the facility.
2. All camp group assignments will be limited to a maximum of ten children.
3. There will be no interaction between camp groups.
4. Staff will be assigned to, and remain with, only one grouping of children.
5. Sharing of activity supplies, sports equipment and other items will be strictly limited. Children's personal belongings will be kept separate from other campers as much as reasonably possible and will be sent home each day.
6. Close person-to-person contact will be limited.
7. All campers will be required to wear cloth face coverings within the center.
8. Staff shall be required to wear cloth masks while working.
9. Staff will continue to teach and reinforce healthy hygiene practices to prevent the spread of COVID-19.
10. The PAL will implement enhanced cleaning and sanitation practices, to include increasing the frequency of cleaning equipment and surfaces.

11. Since combined group activities are prohibited, shared gym time and playground use will not occur. Classes will be assigned specific play times. Appropriate sanitizing of the area utilized will occur prior to any other classroom use.

Furthermore, the PAL has implemented additional policies and procedures to ensure the health and safety of our children and staff:

1. The designated entry and exit point for the PAL Summer Camp will remain the Southard Center Lanes Mill Road entrance adjacent to the PAL Main Office. PAL security will allow entry to PAL parents/guardians/children only.
2. Only one set of parents/guardians/children will be allowed to enter at a time.
3. Parents/guardians are no longer allowed to proceed further than the Security Desk or to other center locations.
4. Upon successfully passing the screening process, children will be taken to their appropriate classroom location by assigned PAL staff.
5. Any child who may exhibit any signs or symptoms, or presents a temperature above 100.4 after entering the facility will be immediately removed from their group setting.
6. All parents/guardians must have an appropriate authorized adult available to respond to the PAL on short notice to pick-up any child who may exhibit any signs or symptoms, or presents a temperature above 100.4 after entering the facility.
7. At scheduled end of service, children will again be escorted to parents/guardians at the drop-off/pick-up location.
8. Visitors will not be permitted to enter the center during operating hours, with the exception of emergency or law enforcement personnel in their official capacity, and Department of Children and Families personnel for child protection or childcare licensing purposes.
9. All others, including prospective clients, prospective employees, and third-party therapists or service providers shall be required to schedule an appointment with the PAL Main Office to schedule any potential visits.

VERY IMPORTANT. PROSPECTIVE PARENTS/GUARDIANS WHO WOULD LIKE TO REGISTER FOR THE SUMMER CAMP BEGINNING JULY 6, PLEASE NOTE:

Summer Camp Session One:

- Week 1; July 06 – 10**
- Week 2: July 13 – 17**
- Week 3: July 20 – 24**
- Week 4: July 27 – 31**

Session 2:

- Week 1: August 03 - 07**
- Week 2: August 10 - 14**
- Week 3: August 17 - 21**
- Week 4: August 24 – 28**

ONE TIME REGISTRATION FEE: \$50.00 (COVERS BOTH SESSIONS)

**FULL DAY OPTION: MON - FRI 8:30 AM – 2:30 PM:
\$695.00 FOR EACH 4-WEEK SESSION.**

**EXTENDED DAY OPTION: MON - FRI 7:00 AM – 5:00 PM:
\$895.00 FOR EACH 4-WEEK SESSION.**

- 1. As previously stated, all camp groups will be limited to ten children.**
- 2. Admission to the PAL camp will not occur on a first come, first serve basis. Due to a reduction in camp capacity and a limited amount of available appropriate space, those parents/guardians requesting five day per week schedules and extended camp or full time camp will be given preference.**
- 3. All parents/guardians requesting to attend must use our PAL ELEYO on-line software to register.**
- 4. All registration requests must be submitted no later than Sunday, June 21. This will allow an ability to form appropriate group settings and staff assignments.**
- 5. Please include an accurate up-to-date email and contact phone number.**
- 6. Requests to attend received after June 21 will be considered only if space permits.**
- 7. No request or schedule is confirmed until review by PAL Main Office staff and your receipt of confirmation.**
- 8. Upon confirmation, parents/guardians will receive additional information specific to assigned age groups, items that campers may bring to camp, and lunch requirements.**
- 9. For additional information, please contact the PAL Main Office at 732 919-2825 or info@howellpal.org.**

We thank you ahead of time for your cooperation as we work to keep everyone safe in these difficult times.

The Howell Police Athletic League maintains that the health and safety of our children, parents and associates is our primary concern. Our administrators, nurse consultant and staff will take every precaution to care for your children in a safe environment. The PAL remains in direct communication with representatives from the Governor's Office, the New Jersey Department of Children and Families, and The Monmouth County Health Department. Any revisions or enhanced guidelines will be immediately implemented.

The PAL again wishes you all good health and patience as we return to what may be our "new normal". Please feel free to contact the PAL with any questions and concerns by emailing info@howellpal.org